

Horseheads Implementation Team Strategy Session

Meeting Summary

Team:	Implementation Team	Minutes Taker:	Kim Malone
Date:	January 28, 2013	Facilitator(s):	Shawn McDonough / Kim Malone
Time:	4:00 – 5:30 p.m.	Location:	Multi-Media Center
Present: Virginia Abrunzo, Gerald Altilio, Anne Marie Bailey, Karen Donahue, Angie Eck, Nicole Elston, Henry Farr, Amy Genier, Nancy George, Jay Hillman, Ronald Holloway, Kimberly Malone, Ralph Marino, Cynthia Massey, Shawn McDonough, Ruth Miller, Gregg Moyer, Rebecca Parks, Elizabeth Scaptura, Linda Snyder, Patricia Sotero			

Item	Discussion/Notes				
1. Welcome <ul style="list-style-type: none"> • Agenda Review/Materials 	<ul style="list-style-type: none"> ➤ Shawn McDonough reviewed the materials that were sent to IT members including the DPS Percentages, Summary of Commentary and the updated Calendar of Work 				
2. Facility Capacity / Utilization and Grade Configuration Study <ul style="list-style-type: none"> • Review timeline and charge 	<ul style="list-style-type: none"> ➤ Dr. Marino shared the <u>Facility Capacity/Utilization and Grade Configuration Study Timeline and Charge</u> with the IT (the timeline can be found on www.horseheadsdistrict.com) ➤ Due to property tax cap and budget restraints, we can no longer fund the existing programs and services ➤ As of June 30, 2015 Horseheads District will be out of reserve funds – during the current school year (2012-2013) the district is using 5 million dollars from the reserve fund ➤ Hunt Engineering and Dr. Seversky have been hired by the district to conduct a study on the programs and the layout of the district to find a way to save 5 million per year. The consultants will present their findings in July 2014 ➤ The BOE may ask the Strategic Plan Implementation Team to act as a sub-committee and work with the consultants moving forward 				
3. District Performance Scan <ul style="list-style-type: none"> • Review results of survey 	<ul style="list-style-type: none"> ➤ IT members reviewed the results of the DPS and came up with a list of 3-5 things to celebrate, and 3-5 concerns to address/work on ➤ <u>Top 3-5 Things to celebrate:</u> <ol style="list-style-type: none"> 1. Collaboration, maintain best practices, and quality standards 2. Technology to advance student learning 3. Professional and expert staff 4. Clean, well maintained, and safe buildings ➤ <u>Top 3-5 Concerns to Address/Work on:</u> <ol style="list-style-type: none"> 1. New initiatives/programs 2. Professional development-concerns about the delivery, timing, and models, need for more professional development 3. Leadership/decision making perceptions – ability for input on decisions 4. Time it takes to make decisions in the district 5. Open communication within the entire district 				
4. Closure <ul style="list-style-type: none"> • Good of the Order • Next Meeting: February 25th • Future Meeting Dates: <table style="display: inline-table; vertical-align: middle;"> <tr> <td>March 25th</td> <td>May 20th</td> </tr> <tr> <td>April 22nd</td> <td>June 3rd</td> </tr> </table> 	March 25 th	May 20 th	April 22 nd	June 3 rd	<ul style="list-style-type: none"> ➤ At the next meeting we will be reviewing the data from the Community Engagement Survey ➤ CES Percentages, Summary of Commentary will be sent to IT members by the end of this week giving members about a month to review the results
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